

**Cal Tahoe Emergency Services Operations Authority**

JPA Board of Directors

Regular Meeting

Tuesday January 22, 2019 9:00am

Lake Valley Fire Protection District

2211 Keetak Street, South Lake Tahoe, CA 96150

Fire Station 7

Minutes

**I. Regular Meeting- Call to Order/ Roll Call/ Pledge of Allegiance**

**A. Chairperson Bettencourt called the meeting to order at 9:00 a.m.**

**B. Pledge of Allegiance**

**C. Board Attendees**

* Bob Bettencourt, Chairperson
* Leona Allen, Vice Chair
* Brooke Laine, Director
* Tamara Wallace, Director

**Other Attendees**

* Ryan Wagoner, CTESOA Executive Director
* Kayla Galinski, CTESOA Office Administrator
* Curtis Harper, CTESOA Operations Manager
* Corey McLeod, Barton Memorial Hospital
* Cate Neal, Barton Memorial Hospital
* Gary Gerren, Fire Chief for Fallen Leaf Lake
* Tim Alameda, Fire Chief for LVFD
* Steve Pevenage, Lake Valley
* Jim Drennan, City of SLTFD
* Paula Peterson, South Tahoe Now Media
* Nick Clair, Lozano and Smith

Communications from the Audience on Non Agenda Items.

None.

Public’s Chance to speak on any Non-Agenda Items.

None.

**D. Note about California’s Open Meeting Law**

**1. Approval of Agenda**

Chairperson Bettencourt states we need to move Item 8 up to Item 4. Director Laine moves to approve the Agenda. Director Allen seconds. No further discussion. Motion carries unanimously.

**2. Approval of Regular Meeting Minutes October 8,2018**

Director Laine moves to approve the regular meeting minutes from July 9th. Director Allen seconds. No further discussion. Motion carries unanimously.

**3. Approval the Special Meeting Minutes November 12, 2018**

Director Laine moves to approve the special meeting minutes from November 12th. Director Allen seconds. No further discussion. Motion carries unanimously.

**4. Legal Counsel Regarding Barton Membership**

Attorney Nick Clair explains the memo that is included in the board packet and provides a status update of progression with Barton’s Legal Counsel. Nick explains that there is a conflict of interest exemption for employees of a hospital when sitting on a board, however since Dr. McLeod is employed through a contract and not a Barton Employee, it would be a conflict of interest for him to sit on the board. Dr. McLeod raises concerns he has in the memo.

**5. Appointment of Board Positions**

Director Wallace nominates Director Laine as Vice Chair. Director Laine declines and nominates Director Allen. No discussion takes place to change the Chair, Secretary or Treasurer positions. Director Laine moves to keep Bob Bettencourt as Chair, Leona Allen as Vice Chair, Dave Olivo as Treasurer, and Ryan Wagoner as Secretary. Director Wallace seconds. No further discussion. Motion carries unanimously.

**6. Review and Approval of the Ambulance Maintenance Agreement**

Executive Director Wagoner explains that the current maintenance agreement has not been updated in some time, and Lake Valley has been providing a service under market cost. This agreement would update the cost and renew the agreement. Director Allen asks if we need to list all vehicles and update each time it changes. Director Wagoner states we could omit the list and just state “all JPA vehicles”. Director Laine moves to approve the new agreement with changes to the attorney and vehicle list. Director Allen seconds. No further discussion. Motion carries unanimously.

**7. Review and Possible Adoption of Investment Policy**

Executive Director Wagoner states that one of the auditor’s recommendations was to have an investment policy. The policy being brought to the board is the City’s investment policy, which is more in-depth than the JPA needs. Chairperson Bettencourt asks how much money is looking to be invested and if our current money market account falls under this policy. Director Laine moves approval for the CTESOA to invest public funds in a manner which provide the highest investment return and therefore approve the investment policy. Director Allen seconds.

**8. Review of 2018 Year End Financials**

The board decides to table this item until Dave Olivo is available to present and answer questions.

**9. Dispatch RFP Selection Committee**

Chairperson Bettencourt suggests Executive Director Wagoner and Battalion Chief Pevenage form the committee. Director Allen asks if a board member needs to be on the committee. Executive Director Wagoner states no board member is necessary. Chief Alameda suggestions Ryan, Chief Pevenage, and Chief Drennan get together to form the committee. Attorney Nick Clair states a concern of conflict of interest with having Chief Drennan on the committee. He also states if the board chooses to form a formal committee we will be subject to Brown Act requirements. Nick Clair suggests having staff review and make a recommendation to the board without formally setting a committee. Director Laine moves to direct staff to come back at a special meeting to make a recommendation on the Dispatch RFP, with the understanding that staff will reach out to whomever for assistance in dissecting the responses. Director Allen seconds. Executive Director Wagoner states we need to set a special meeting. No additional further discussion. Motion carries unanimously.

**10. Discussion and Possible Approval of Resolution Delegating Authority to Submit Proposal and Enter Into an Emergency Services Contract with the County of El Dorado**

Director Allen moves to approve the delegation of authority. Director Laine seconds. Further discussion. Motion carries unanimously.

The board enters discussion regarding scheduling a special meeting. The board agrees to meet on Monday January 28th, at 5:30pm at Lake Valley Fire Station 7.

Director Laine reopens the item regarding Barton’s Membership.  Additional discussion over Barton’s inclusion on the JPA Board. The board gives direction to stop the legal review process until Barton’s participation can be voted on.

**E. Adjournment**

Chairperson Bettencourt adjourns the meeting at 10:25 a.m.