**Cal Tahoe Emergency Services Operations Authority**

JPA Board of Directors

Special Meeting

Friday April 24, 2020 11:00 AM

Zoom Virtual Meeting

Minutes

**I. Special Meeting- Call to Order/ Roll Call/ Pledge of Allegiance**

 **A. Chairperson Allen Called the Meeting to Order at 11:00am**

 **C. Board Attendees**

* Leona Allen, Chairperson
* Tamara Wallace, Vice Chair
* Brooke Laine, Director
* Bob Bettencourt, Director
* Mike Cathcart, Director

 **Other Attendees**

* Ryan Wagoner, CTESOA Executive Director
* Kayla Galvan, CTESOA
* Brad Zlendick, LVFD
* Gary Gerren, FLLF
* Mike Marini

 **Communications from the Audience on Non Agenda Items.**

 None.

 **Public’s Chance to speak on any Non-Agenda Items**.

 None.

 **D. Note about California’s Open Meeting Law**

**1. Approval of Agenda**

Director Bettencourt moves approval of the agenda. Director Cathcart seconds. No further discussion. Director Allen votes Aye, Director Laine votes Aye, Director Bettencourt votes Aye, Director Cathcart votes Aye. Motion carries unanimously.

**2. Approval of the Meeting Minutes from April 13, 2020**

Director Bettencourt moves to approve the meeting minutes from April 13, 2020. Director Cathcart seconds. No further discussion. Director Allen votes Aye, Director Laine votes Aye, Director Bettencourt votes Aye, Director Cathcart votes Aye. Motion carries unanimously.

**3. Approval of the Ambulance Remount**

Executive Director Wagoner explains this was on the previous meeting’s agenda but the quote was not received in time. He states that the current quote expires today and then goes up by $1,832. He explains that in the current contract the County had agreed to pay two ambulance remounts for $120,000 each, and that additional funding will come from the County via the CARES Act to help cover the cost of the added expenses such as the UV lights. Director Bettencourt moves approval of the remount. Director Cathcart seconds. Further Discussion. Chairperson Allen asks if we can change the address from South Lake Tahoe to Meyers because the tax rate is lower. Executive Director Wagoner states he will try. Director Laine asks if we can avoid paying tax. Executive Director Wagoner explains we have looked into it in the past but the JPA is not eligible for tax exempt status. Director Laine asks how the remaining $17,000 above the County’s contribution will be paid. Executive Director Wagoner states that this purchase will not be paid until the next fiscal year, so there will be time to budget for it. No additional discussion. Director Allen votes Aye, Director Laine votes Aye, Director Wallace votes Aye, Director Bettencourt votes Aye, Director Cathcart votes Aye. Motion carries unanimously.

**4. Construction Bids Discussion**

Executive Director Wagoner explains that the bids he has received are very high and while the process does not require multiple bids, he has requested the project manager obtain 3 bids for each job to be awarded. He states that the JPA will be able to cut costs in some ways, like having JPA employees paint which does not require the JPA to pay prevailing wage as is required when hiring contractors. He also states that while he is not prepared to show the Board the current numbers for the bids, he is looking into additional options such as doing the work in phases. Director Bettencourt asks how the work will affect the RFP. Executive Director Wagoner states that in the current contract the County awarded a one time $100,000 for tenant improvements, which if not used, would be lost if the new RFP came out. He also states that when he was last updated the RFP was in its final stages and getting ready to be sent to the State for approval.

 **E. Adjournment**

 Chairperson Allen adjourns the meeting at 11:28 am