The California Tahoe Joint Powers Authority

3066 Lake Tahoe Blvd, South Lake Tahoe CA 96150
Phone- (530) 542-6250 Fax- (530) 542-6261

Executive Director
Ryan Wagoner

Board of Directors
John Rice, Irene Kaelin,
Katie Gray, Keith Roberts, Heather Horgan

JPA Board of Directors
Regular Meeting
Wednesday January 14, 2026 at 9:00am
3066 Lake Tahoe Blvd and Zoom

1. **Regular Meeting- Call to Order/ Roll Call/ Pledge of Allegiance**

   A. **Director Kaelin called the meeting to order at 9:04am**

   B. **Board Attendees**
   - Irene Kaelin, Director
   - Keith Roberts, Director
   - Heather Horgan, Director

   Other Attendees

   - Ryan Wagoner, CTESOA Executive Director
   - Kayla Galvan, CTESOA
   - Carley Riedel, CTESOA
   - John McNamara, LVFPD
   - Mike Cullen, CERT
   - Tina Cullen, CERT

   Virtual Attendees

   - Katie Grey, Director, non-voting
   - Rob Merritt, Accountant
   - Nick Clair, Attorney

   C. **Communications from the Audience on Non-Agenda Items**

   None.

   Public's chance to speak on any Non-Agenda Items

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Tina Cullen thanked the JPA for assisting with CERT projects in 2025 and gave praise to the paramedics from the JPA who attended their event in November.

D. Note about California's Open Meeting Law

1. Approval of the Agenda

Director Horgan moved to approve the agenda with no changes. Director Roberts seconded. No further discussion. Motion carried unanimously.

2. Approval of the Meeting Minutes from October 8, 2025

Director Kaelin moved to approve the minutes from October 8, 2025. Director Horgan seconded. No further discussion. Motion carried unanimously.

3. County Report

No County representatives were in attendance. Executive Director Wagoner reported that after the Board of Supervisors meeting yesterday, it appears they still have not made a decision regarding the Chief Administrative Officer position.

4. LVFPD Report

Fire Chief McNamara introduced himself to the Board.

5. Year to Date Budget Review

Accountant Robert Merritt made note of some line items that are tracking high.

6. Discuss Agreement With City for First Due Software

Executive Director Wagoner stated that the City of South Lake Tahoe Fire is contracting with First Due to provide scheduling software, the JPA and Lake Valley will be piggybacking with them so that all agencies are on the same software. The company also has fleet and asset

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management capability. Executive Director Wagoner wanted to make the Board aware that an agreement should be coming out soon.

7. Review and Approve Rural Medevac Alliance Agreement

Executive Director Wagoner stated that there is a new air ambulance company out of Station 12 in Carson City. This agreement would allow for the JPA to contract for CCT needs and would serve as a back up in case our local resources are unavailable or unable to assist. A motion was made by Director Horgan and seconded by Director Kaelin. No further discussion. Motion carried unanimously.

8. Appointment of Board Positions

A motion was made by Director Horgan and seconded by Director Kaelin to appoint John Rice as Chair of the Board, Irene Kaelin as Vice Chair, Ryan Wagoner as Secretary, and Robert Merritt as Treasurer. No further discussion. Motion carried unanimously.

The City stated their alternate board member is Scott Robins, the alternate for Lake Valley Fire is Tim Cain, and Director Gray will confirm the alternate for Fallen Leaf Lake.

E. Adjournment

Director Kaelin adjourned the meeting at 9:37am.