



Cal Tahoe Emergency Services Operations Authority

JPA Board of Directors Special Meeting

Wednesday October 11,
2016 **8:00 am.**
Lake Valley Fire District Station 7
2211 Keetak St., South Lake Tahoe, CA 96150

MINUTES

I. Special - Call to Order/Roll Call/Introductions

A. Director Bettencourt called the meeting to order at 8:01 a.m.

B. Board Attendees:

- X Bob Bettencourt, Chairperson
- X Bob Rossi, Director – sitting in for Director Dave Huber
- X Wendy David, Director
- X Tom Davis, Director

Other Attendees:

- X Ryan Wagoner, Executive Director
- X Tim Alameda, New Fire Chief for LVFD
- X Jeff Michael, Interim Fire Chief for LVFD
- X Jeff Meston, Fire Chief for SLTFR
- X Rich Todd, El Dorado County EMS Director
- X Karl Koepper, SLTFR
- X Kim George, SLTFR
- X Dave Hekuis, LVFD
- X Brad Zlendick, LVFD
- X Cynthia Montgomery, JPA Office Asst, Taking minutes

C. Pledge of Allegiance

1. Director Bettencourt introduced Tim Alameda as the new Fire Chief for LV
2. None

D. Note about California's Open Meeting Law

1. Approval of Agenda

Item 2 - Approve Special Meeting Minutes June 29, 2016 to be moved to next scheduled Board Meeting

Motion to approve the agenda with above changes was made by Tom Davis seconded by Wendy David. All were in favor. No further discussion. Motion carries unanimously.

3. Approve Regular Meeting Minutes September 7, 2016

Motion to approve the September 7, 2016 Meeting Minutes was made by Wendy David seconded by Bob Bettencourt. All were in favor. Tom Davis abstained. No further discussion. Motion carries unanimously.

Taken out of order

4. Update on County Psych IFT Amendment (ED)

Ryan Wagoner – Still working on this – meetings with EDC on how to complete agreement - only a patch till renewal of contract in 2018 – Nothing in contract regarding IFT and recognized by EDC – BMH wants to get involved – Update only

5. North Tahoe's request to re-join JPA (Chief Schwartz, legal)

Ryan Wagoner – Recommendation (see attached Staff Report) – allow North Tahoe FD to re-join JPA – no funds are being requested from North Tahoe FD – full discussion by BOD - all FD in attendance were in favor

Motion was made by Wendy David to approve North Tahoe FD request to re-join JPA and to give Ryan Wagoner direction to move forward with this request. Motion was seconded by Tom Davis and there being no further discussion, motion was passed unanimously.

8. Discuss By-Laws Regarding Board Make up

Ryan Wagoner – BMH wanting to join JPA – BMH CEO looking into it – Bigalo's Office checking to see if allowed to include hospitals and home health – update only – Tom Davis – Bring North Tahoe FD in as a board member would be good for the board make up - reference to this is under Item 5.

Motion was made by Wendy David to add North Tahoe FD as a member of the JPA Board of Directors. Motion was seconded by Tom Davis. There being no further discussion, motion was passed unanimously.

3. County Communication (Rich Todd)

Rich Todd – Looking at new EPCR for each ambulance - Aiming for Jan 1, 2017 – EDC BOS working on approval with Image Trend.

Rich Todd - Cal Tahoe JPA expires in 2019 – EDC JPA expires July 2018 – on-going meetings – IFT's are on agenda's – A full discussion was held on overall JPA budget, IFT's, negotiations, rising costs.

Rich Todd – Encourage EMT and Paramedics to be timely with their certifications, etc. \$88/late fee plus \$88/per card if late

Rich Todd/Bob Rossi – Discussion held regarding how many Paramedic units, how they are utilized and how soon to replace with purchase of new units to keep up with time on the road and demand.

6. JPA Employee Policy and Procedure

Ryan Wagoner - Reviewed with Board – JPA Employee Policy and Procedures – Discussion was held.

Motion to approve the Employee Policy and Procedures was made by Tom Davis seconded by Bob Rossi. All were in favor. No further discussion. Motion carries unanimously.

7. JPA Employee Handbook

Ryan Wagoner - Reviewed with Board – JPA Employee Handbook – Discussion was held.

Motion to approve the Employee Handbook was made by Tom Davis seconded by Bob Rossi. All were in favor. No further discussion. Motion carries unanimously.

9. JPA 1st Quarter Payroll Update (Treasurer)

Ryan Wagoner – Dave Olivo, CPA was unable to attend meeting today – Ryan Wagoner reviewed with the Board 1st quarter Payroll Update through Paychex – Discussion was held regarding Worker's Compensation, Payroll Budget and hiring procedure - No action taken

10. Executive Director Contractor vs. Employee

Bob Bettencourt – Discussion held Executive Director as Contractor vs. Employee – Full Discussion held.
Wendy David - Requested this item be placed on the next regular meeting Agenda under a Closed Session Item.

E. JPA Contract with El Dorado County

Ryan Wagoner – Reported to Board that this item was not classified as Closed Session on Agenda.

Wendy David – Requested that this item be placed on the next regular meeting of the Board under a Closed Session Item.

Discussion regarding meetings – Special Meeting for IFT was scheduled for Thursday, December 15th @ 9:00 am at Lake Valley Station 7 Training Room

E. Adjournment 9:35 pm

Minutes taken by Cynthia Montgomery, Office Assistant CTESOA